



SOUTHERN CROSS
MOTEL GROUP

THE WINDMILL MOTEL
AND EVENTS CENTRE

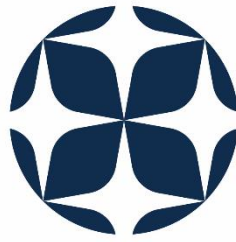
A: 5 Highway Plaza, Mackay

W: windmillmotel.com.au

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The
Lake
DECK

WEDDING EVENTS PACKAGE



SOUTHERN CROSS
MOTEL GROUP

Congratulations on your engagement!

In the following pages you will find Windmill Motel and Events Centre's Wedding Packages. We offer a range of ceremony and reception options, which can all be tailored to suit exactly what you want and need. On this very special occasion, you can be assured that the professional wedding team, both at Windmill Motel and Southern Cross Motel Group, will look after every detail of the planning and coordination of your wedding, to ensure both yourselves and your guests enjoy a memorable and hassle-free day. We are extremely proud of our prestigious and unique facility and have established a reputation as being a venue of excellence.

We would like to extend an invitation to you, and your wedding party, to come and inspect our venue and to discuss with us your individual requirements and expectations for this important day.

Thank you for considering Windmill Motel and Events Centre as your wedding venue. We hope we can make this day a joyous occasion to start your married life together.

We look forward to hearing from you.

Kind regards,

Function and Special Events Manager and Team

Venue Options

OUTBACK VENUE – \$1100.00

31L x 8W x 3.5H

400 cocktail style

220 banquet style

EMERALD VENUE - \$800.00

25.5L x 8W x 3.5H

250 cocktail style

140 banquet style

LONGREACH VENUE - \$650.00

12.5L x 8W x 3.5H

110 cocktail style

60 banquet style

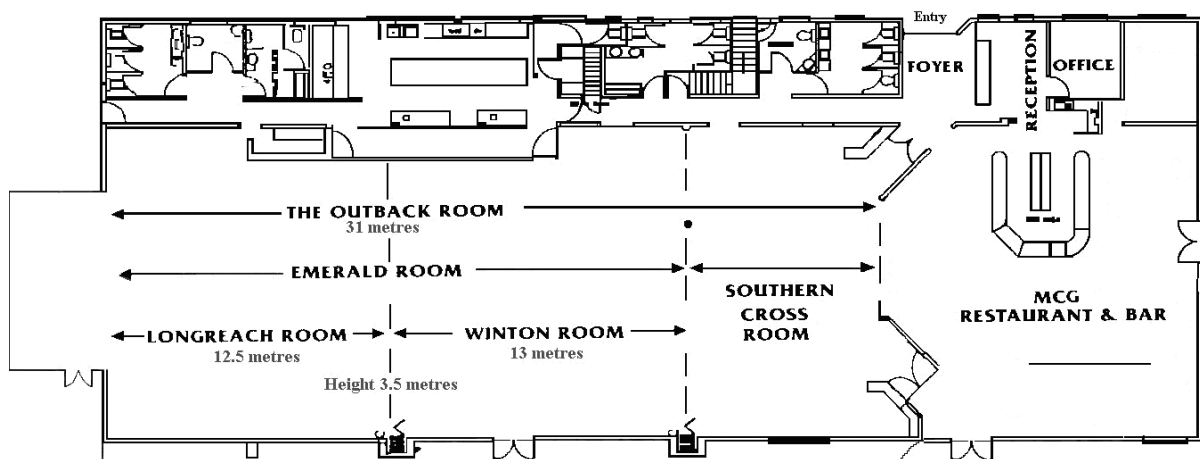
LAKE DECK - \$450.00

12L x 6W x 3H

80 cocktail style

50 banquet style

Exclusive use of our Lake deck, overlooking the lake and gardens, is offered complimentary for pre-reception gathering of guests and refreshments if you have hired one of our function rooms.



Wedding Package Inclusions

A King Studio for your wedding night, with a 12-noon checkout
Breakfast either at The Mill Restaurant, or serviced to your room
Fully air-conditioned private function room
Discounted accommodation rates for your wedding guests
A personalised floor and seating plan
White chair covers for the wedding party's table
Dressed and skirted wedding party, gift and cake tables
White starched table-linen and napkins
Placement of bonbonnières and place cards
Tea, coffee and after dinner mints
Vegetarians and special dietary requirements catered for at no extra cost
Unlimited appointments with the Windmill Motel Function Manager
A skilled team of professionals readily available to liaise with you throughout the
planning and running of the event

Additional extras are available
Staging (for the Bridal Table) - \$600.00
Microphone - \$80.00
Lectern - \$35.00
Easel - \$35.00
Speakers - \$60.00
Portable parquet dance floor - \$650
Slicing and packaging of the wedding cake - \$4.00 per guest

Your Wedding Ceremony

Our picturesque outdoor lakeside location offers the perfect setting for your wedding ceremony, with the lush grounds and lake views providing a beautiful backdrop for your wedding photographs.

We highly recommend hosting both your ceremony and reception on-site at Windmill Motel and Event Centre to ensure a seamless transition for your event. An onsite ceremony offers you distinct advantages: the wedding party can get ready onsite, eliminating the need for hire cars and transit time, and after the ceremony, your guests can move directly, and with leisure, to the Lake Deck for refreshments before the commencement of the reception.

In case of unfavourable weather on the day, we can provide an alternate ceremony location at our covered Lake Deck.

If you are holding your reception with Windmill Motel and Events Centre, we can offer our Lakeside Ceremony Package for a speciate rate of \$600. Our ceremony service includes:

Set-up of thirty chairs at our beautiful lakeside location

Laying of the red carpet for the aisle

Set-up of a white clothed and skirted registry table



Wedding Accommodation Options

All wedding guests are offered a 10% discount upon request.

Please ask your guests to call Windmill Motel and Event Centre or Southern Cross Motel Group directly and request they identify their association with your wedding to secure the discounted rate.

Windmill Motel and Event Centre Room Types:

Penthouse Studio	Sleeps Two	1 x King bed, circular spa, shower ensuite, surround sound with 80cm Tv and DVD player, microwave, washing machine and dryer
Queen Studio	Sleeps Two	1 x Queen bed, shower ensuite, tea/coffee facilities, bar fridge, free wifi
King Studio	Sleeps Two	1 x King bed, seating area, terrace/balcony, combined spa tub and shower, tea/coffee facilities, bar fridge, free wifi
Family Studio	Sleeps Five	1 x Queen bed and 2 x Single beds Or 2 x Queen beds Pull-out sofa bed, kitchenette (with microwave and toaster), dining setting, free wifi
One Bedroom Apartment	Sleeps Five	1 x Queen bed (in private bedroom) 2 x Single beds (in main living space) Sofa bed, kitchenette (with microwave, toaster and family-sized fridge), dining setting, free wifi

- Porta-cots are available upon request
- Sofa-beds (suitable for 1 adult or 2 children) can be made-up upon request

COCKTAIL FINGER FOOD PLATTERS

All platters serve 10-15 guests

Bruschetta Platter - \$110.00 per platter

Homemade Dips, with Crudité and Breads - \$ 95.00 per platter

Chef's Selection Platter - \$130.00 per platter

Selection of baked and fried foods, such as prawn twisters, samosas, meatballs, sausage rolls, crab spring rolls, mini quiche

Antipasto Platter - \$130.00 per platter

Selection of kabana, cold meats, homemade dips x 2 and cheeses with crackers

Cold Canapés – \$95.00 per platter

Bite-size toasts topped with pesto, bacon & cheese or sundried tomato & feta

Hot Canapé Platter - \$ 175.00 per platter

Selection of hot savoury bites, such as mini beef sliders, stuffed mushrooms, chicken mignons, Thai fish cakes, chorizo & caramelized onions tartlets, dim sims, crumbed whiting, chicken wings, marinated beef skewers

All platters can be reduced to half serves upon request

Children's prices are available upon request

BUFFET MENUS

BBQ BUFFET

\$45.00 pp main only
\$55.00 pp main and dessert

Prime Rib fillet
Beef Sausages
Chicken satay skewers
Grilled onions
Creamy potato and onion bake
Tossed garden salad
Homemade coleslaw
Bread rolls with butter
Condiments & Sauces

DE-CONSTRUCTED BURGER BUFFET

\$41.00 pp main only
\$51.00 pp main and dessert

Grilled rib fillet steak
Sweet-chilli marinated chicken thighs
Gourmet Angus beef patties
Caramelised onions
Lettuce, tomato and beetroot
Vintage cheddar cheese
Sesame burger buns
Condiments & Sauces

DESSERT

Passionfruit cheesecake
Aussie pavlova with cream and fresh fruit
Chocolate mud-cake with berry coulis
Apple crumble with vanilla crème anglaise

GOURMET BUFFET

\$75.00 pp – Main & Dessert

\$65.00 pp – Main Only

Meat Options – Please select 3

Roast pork, with golden crackling and applesauce

Roasted lamb with rosemary jus and mint jelly

Whole roasted rib fillet of beef with a mustard and cracked pepper crust

Tandoori chicken breast

Basil pesto chicken with oven roasted cherry tomatoes

Thai sweet & sour chilli pork with Hokkien noodles

Home-style lasagne (beef, chicken or vegetarian)

Salads & Vegetables - Please select 4

Seasonal roasted vegetables

Garlic and chive roasted chat potatoes

Steamed greens

Grilled Mediterranean vegetables

Garlic and onion potato bake

Fried rice

Traditional Greek salad

Roasted pumpkin, pine nut and rocket salad

Crunchy Asian coleslaw

Fresh garden salad with cherry tomatoes

Dessert – Please select 2

Passionfruit Cheesecake

Aussie pavlova with fresh fruit salad

Chocolate mud cake with berry coulis

Apple crumble with vanilla crème anglaise

ALTERNATE DROP MENUS

\$75.00pp – Entre, Main and Dessert

\$65.00pp – Entre and Main or Main and Dessert

ENTRE – Please select 2

Roast Duck & Sweet Potato Rilette - micro herbs, honey & soy dressing

Marinated Prawns - citrus couscous, coriander yoghurt

Smoky Chicken Salad - avocado, tomatoes, toasted macadamias, vinaigrette

Warm Thai Beef Salad - beef, mixed greens, bean sprouts, herb dressing

Thai Fish Cakes - house-made, sweet chilli & coriander glaze, Asian slaw

Warm Lamb Rib - on the bone, baby rocket, minted yoghurt

Avocado Timbale - on rocket leaves, drizzled w/ balsamic glaze (veg)

MAIN – Please select 2

Mediterranean Chicken - feta & sundried tomato, salsa verde, roasted parsnips

Tender Lamb Rack - mushroom & port wine, green beans wrapped in prosciutto

Barramundi Fillets - lemon myrtle, avocado hollandaise, seasoned chats

Braised Beef Cheeks - rosemary & sage jus, Paris mash, buttered broccolini

Stuffed Mushrooms - mushrooms, pesto breadcrumbs, feta, shallots, sweet potato mash

Rib Fillet of Beef - seeded mustard & herb rub, with warm potato salad, seasonal greens

Puttanesca Chicken - tomatoes, olives, capers & chilli, steamed spinach, garlic mash

Pesto Veggie Stack - chargrilled vegetables, pesto, mozzarella, fresh basil, chat potatoes

DESSERT – Please select 2

Passionfruit Cheesecake - whipped cream

Aussie Pavlova - fresh fruit salad and whipped cream

Chocolate Mud-Cake - berry coulis and whipped cream

Apple Crumble - vanilla crème anglaise

Photos



Booking Terms and Conditions

- All function venues within the Windmill Reception Centre are non-smoking, for the comfort of all guests. Specific smoking areas have been designated on the property. Should any guest relevant to your function disregard these regulations cleaning fees will be charged.
- Liquor licensing laws forbid staff from serving alcohol to anyone who is deemed to be adversely affected by alcohol consumption or under 18 years of age. In such instances, service will be refused at the discretion of Windmill staff.
- The Reception Centre's management team has the right to close any function or remove any individuals should violence or damage, actual or threatened, occur.
- The Reception Centre does not accept responsibility for any food spoilage, if the function does not run to pre-scheduled times.
- Guests must be aware that for the comfort of other in-house guests, outside noise must be kept to a minimum.
- If you wish to cancel your booking, written notification is required, and the conditions outlined in your Booking Confirmation will apply.

To finalise an event booking with Windmill Motel and Events Centre, please complete and return our Booking Confirmation Form.

We look forward to hosting your next event.



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THE WINDMILL MOTEL
AND EVENTS CENTRE

Event Booking Confirmation

5 Highway Plaza, Mackay, QLD 4740

Email: function@windmillmotel.com.au

Phone: 07 4944 3344

ABN: 541 268 756 16

Name/Company :

Address :

Event Type :

Event Date and Time :

Contact Name :

Mobile Contact :

Email :

CONFIRMATION OF BOOKING DATE

To confirm the date specified (subject to availability), please complete the guarantee and payment sections of this form and return within 7 days.

EVENT CANCELLATION POLICY

Notification of cancellation is required in writing via email

No charge	if cancelled 30 days prior to the event date
Cost of Room Hire	if cancelled 15 to 29 days prior to the event date
Room Hire + 50%	if cancelled less than 15 days prior to the event date

BOOKING GUARANTEE (please provide one)

- ☐ A DEPOSIT EQUAL TO TOTAL OF ROOM HIRE
- ☐ OFFICIAL PURCHASE ORDER EQUAL TO TOTAL ROOM HIRE
- ☐ CREDIT CARD DETAILS AS GUARANTEE (FILL IN CREDIT CARD DETAILS BELOW)

Credit Card Type :

Cardholders Name :

Credit Card No. :

Signature :

Expiry Date :

[A surcharge may apply, based on the applicable Card's merchant rate]

Event Booking Confirmation

5 Highway Plaza, Mackay, QLD 4740
Email: function@windmillmotel.com.au
Phone: 07 4944 3344
ABN: 541 268 756 16

PAYMENT OF YOUR EVENT (Please select one)

- ☐ EFTPOS AT COMPLETION OF EVENT
- ☐ CREDIT CARD AT COMPLETION OF EVENT
[A surcharge may apply, based on the applicable Card's merchant rate]
- ☐ 7-DAY COURTESY ACCOUNT

Approved Clients only, a minimum account of \$1000.00

Your company must be able to process a 7-day account

A Purchase Order must be supplied, advising payment method ie. Cheque, Credit Card, Direct Credit

Overdue accounts will attract a 10% monthly administration charge (on outstanding balance)

BOOKING DETAILS

Event Type:

Number of Guests:

Venue:

Seating Plan:

Catering Plan:

Additional Purchases:

ACCEPTANCE OF BOOKING TERMS

I have read and accepted the above terms and conditions, and request this booking be confirmed.

Signature :

Name (Print) :

Date :