



PORTSEA VILLAGE RESORT



Seated Reception Package

Reception Package:

- Wedding supervisor to coordinate your reception from start to finish
- Exclusive use of our Restaurant area for 5 hours
- Let us work with you to define your personalized 3 course menu. Choose 2 entrees, 2 main course & 2 desserts
- Vegetarians, Gluten Free and other dietary requirements catered for
- Bridal Table with white pleated bridal skirt
- Tea light candles on each table
- A Floral centerpiece per table from variety of options provided
- Mounted seating plan and table list for guest guidance upon entry
- Present/signing table upon entry
- Cake Table with cake knife
- Wedding Cake cut and bagged in bags provided by you, or served on platters with coffee
- A 2 bedroom apartment for 2 nights. This allows you and your bridesmaids to be onsite to prepare for your special day; and can double as a honeymoon suite for your first night as husband and wife
- Complimentary bottle of champagne and chocolates in the honeymoon suite; and complimentary breakfast the following day

Optional Extras

- Chair covers with a sash
- Table decorations
- Red Carpet
- Selected Local and Red Hill Cheeses accompanied by seasonal fruit and assorted crackers \$10 per person
- Meals for entertainers \$30 per person
- To extend your reception, add \$6 per person per hour



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Cocktail Reception Package

Reception Package:

- Wedding supervisor to coordinate your reception from start to finish
- Guests are served a mixture of hot & cold canapés / finger food for 3 hours
- A 2 bedroom apartment for 2 nights. This allows you and your bridesmaids to be onsite to prepare for your special day; and can double as a honeymoon suite for your first night as husband and wife
- Complimentary bottle of champagne and chocolates in the honeymoon suite; and complimentary breakfast the following day
- Present/signing table upon entry
- Cake Table with cake knife
- Wedding Cake cut and bagged in bags provided by you, or cut and served on platters with tea & coffee

Optional Extras

- Red Carpet
- Selected Local and Red Hill Cheeses accompanied by seasonal fruit and assorted crackers \$10 per person
- Meals for entertainers \$50 per person
- To extend your reception, add \$6 per person per hour



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Beverage Package

Option 1:

5 hour Beverage Package is \$55 per person which includes:

White Wines

Paringa Estate Peninsula Chardonnay
Distant Land, Sauvignon Blanc
Pirramimma 'Gilded Lily' Moscato
Pirramimma Clarise Rose Cuvee

Red Wines

Distant Land Pinot Noir
Borgo Bello Montepulciano D'Abruzzo
Pirramimma 'Katunga' Shiraz

(Wines are subject to availability)

Beers

Carlton Draught
Cascade Light

Soft Drinks & Juices

Ask us about our upgraded packages

Option 2:

On Consumption

You may choose to nominate an amount for a bar tab and we will notify you when getting close to the end. You may limit the variety of drinks on offer and if guests choose alternative drinks, they may either pay cash or charge to their rooms.

Please note: Portsea Village Resort reserves the right to serve alcohol in accordance with the Standard Responsible Alcohol requirements.



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Prices

2017

Seated Reception Package \$105

Cocktail Package \$85

2018

Seated Reception Package \$110

Cocktail Package \$90

2019

Seated Reception Package \$115

Cocktail package \$95

Ask about your Wedding Cake as dessert in all packages and save \$5 per person



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We are happy to supply information regarding local suppliers ie: florists, photographers, make-up artists, celebrants. Pampering packages can also be arranged for yourselves and the bridal party.

Maximum Reception room capacity

Seated – 100

Cocktail – 130

Booking confirmation and payment

A tentative booking can be held for fourteen (14) days without obligation. A deposit of 10% is required to confirm your booking and contract.

Guest lists and final numbers must be notified two week prior to the day. Final payment must be received no less than one week prior to the day. Any additional charges are to be paid for prior to the departure from the hotel. This includes accommodation used by the wedding party and /or their guests.

Accommodation

There are 25 self contained one, two & three bedroom apartments.

Transportation

Transportation for your guests can be arranged prior to your wedding. Please speak to the wedding planner for more information.

Entertainment

We are happy to assist you in selecting your entertainment; Bands, solo Performers, Karaoke, and DJ's. You are welcome to make your own arrangements, however please advise the wedding planner to ensure all necessary equipment is available.

Decorations

Use of decorations of any kind is to be approved by management. This includes candles, petals, ornaments, lights, streamers, balloons, etc. We have found some of these substances can cause damage to the property. You are also welcome to hire wedding equipment/accessories such as chair covers, sashes, red/white carpet, table runners, topiary trees, etc. However if your package does not include set up and pack up options by the hire company, and requires our assistance in set up and pack up, please speak to the wedding planner. Additional cost applies.

Menu Selections

Menu selections must be advised no less than one month prior to the day

Dietary Requirements

Chef will cater to any special dietary requirements. This information is to be advised with final numbers

Additional Meals

Additional meals and soft drink can be arranged for photographers and entertainers at a cost of \$50 per person.

Breakfast

Why not celebrate the following morning as a group with a fully cooked buffet breakfast at Portsea Village Resort. Outside guests are more than welcome to join in-house guests (additional charge applies). The wedding planner is more than happy to provide you with further information.

Rates may be subject to change without prior notice. Additional quotes are valid for 60 days only.