

**Mercure**  
HOTELS

MERCURE RESORT  
HUNTER VALLEY GARDENS



EXPERIENCE THE ROMANCE





A TRULY STUNNING  
WEDDING VENUE IN THE  
HEART OF HUNTER VALLEY  
WINE COUNTRY





## Create Your Perfect Wedding Day

Mecure Resort  
Hunter Valley  
Gardens combines  
flexibility with style.

**A**t Mecure Resort Hunter Valley Gardens, we offer a stunning wedding venue located in the heart of Hunter Valley Wine Country.

Say your I-do's in our beautifully manicured gardens followed by photos with family and friends against the spectacular backdrop of the Hunter Valley. Our inclusive wedding venue means your ceremony, reception and accommodation are together in one place.

Our rustic style function spaces cater for 15-120 guests with flexible packages to make your special day affordable and tailored to fit your style.

The following information has been collated to help you plan your wedding and one of our dedicated Wedding Coordinators is available to create a day that you and your guests will remember forever.



Photographer credit: Wood Water Co

## A Ceremony to Remember

A picturesque location for a truly memorable wedding day.

Say your I-do's in our beautifully manicured gardens followed by photos with family and friends against the spectacular backdrop of the Hunter Valley.



Photographer credit: Artv J Photography

### THE LODGE GARDENS

For an atmosphere of relaxed elegance for your garden wedding ceremony look no further than our Lodge Gardens.



Photographer credit: Ben Howland Photography

### THE LIBRARY

Say your I-do's in front of a striking open fireplace, marvel at the view through the framed bay windows that capture our stunning fountain and be surrounded by the beautiful sandstone pillars that add character to this room.





Photographer credit: Arty J Photography

## Versatile Receptions

Make your special day affordable and tailored to fit your style.

We have a wide range of wedding reception rooms available to cater for your specific needs.



Photographer credit:  
Arty J Photography

### LODGE ROOM

Our beautiful Lodge Room is the essence of sophistication with wall-to-wall windows overlooking the stunning Lodge Gardens and fountain. Seating 30 - 50 guests this space is intimate and romantic.



Photographer credit:  
Jessica Ross Photography

### THE CONSERVATORY

The Conservatory seats 15 - 40 guests and boasts framed bay windows to make the most of the view of the fountain and gardens. Handmade Italian chandeliers and sandstone fireplace add a sense of drama and romance to the space.





Photographer credit: Hello Charlie Photography



Photographer credit:  
Hello Charlie Photography

### RIESLING ROOM

If a classic country feel is what you are looking for you can't go past our Riesling Room with beautiful timber floorboards, sandstone fireplace and outdoor terrace. There is ample room to seat between 60 - 100 guests and the view of the manicured gardens through the glass windows and doors completes the picture.



Photographer credit:  
Hello Charlie Photography

### SHIRAZ ROOM

Featuring a large rustic dance floor centrepiece, our traditional Shiraz Room is perfect to incorporate your wedding style with 60 - 120 seated guests.



### SEMILLON BALLROOM

Our Semillon Ballroom is perfect for a sit down dinner for 60 - 100 guests or a cocktail reception for up to 120 guests! No need to cut down your guest list with this room.



BEAUTIFUL PHOTOGRAPHY  
LOCATIONS TO CAPTURE  
YOUR SPECIAL DAY







## Accommodation

All in one resort  
for the comfort  
of your guests.

Offering a selection of 4 ½ star accommodation in the heart of Hunter Valley Wine Country the Mercure Resort Hunter Valley Gardens is the ideal location to enjoy a touch of relaxed luxury.



The beautifully appointed rooms open out to either a private balcony or courtyard, taking in the magnificent gardens and Hunter Valley views.

All rooms have reverse cycle air conditioning, refrigerator, tea and coffee making facilities, remote control television, Foxtel, iron/ironing board, hair dryer, complimentary WiFi and international direct-dial telephone.

**For details call (02) 4998 2000  
or visit [mercurehunternvalley.com.au](http://mercurehunternvalley.com.au)**







Photographer credit: Captured by Kara

## TERMS & CONDITIONS

### CONFIRMATION & DEPOSIT

A signed copy of your wedding contract and deposit is required within 14 working days to secure your booking. The deposit amount is \$1,000 for all reception packages or 50% for all ceremony packages. We reserve the right to cancel any bookings not held with a signed contract and receipt of deposit by the due date. Completing and signing your wedding contract and submitting it with your deposit to us indicates the client's acceptance of these terms and conditions.

### PAYMENT

At the time of confirmation, the above-mentioned non-refundable deposit is required. Four (4) months prior to your function we require 50% of the estimated total cost to be paid. Payment terms are subject to change according to your wedding time frame.

### FINAL BALANCE

At 14 working days prior to your function, final payment is required for all food and property event related costs. Bar tabs must be settled on the evening of the function via cash or credit card. Personal cheques will only be accepted by prior arrangement.

### CANCELLATION

All cancellations must be in writing and the initial deposit payment is non-refundable. For cancellations within four (4) months of the wedding date, the venue reserves the right to withhold the 50% of the payment which has already been

paid. In the case of non-arrival or cancellation received after confirmation of numbers and final payment, the venue reserves the right to retain all money paid.

### PUBLIC HOLIDAYS

Public holidays incur a 15% surcharge for all bookings. Please enquire for more details.

### FOOD & BEVERAGE REQUIREMENTS

All food and beverage selections must be confirmed with your Wedding Coordinator four (4) weeks prior to the booked wedding day. This allows adequate time for ordering and preparation. While we endeavor to cater to all dietary requirements, at least four (4) weeks notice is required for all dietary menu alterations and is subject to approval by our Executive Chef.

### MINIMUM NUMBERS

Various minimum numbers are required for each function space. These are advised at time of booking and are required to be met unless otherwise arranged. A maximum number of guests in each room will be also advised. Please note these maximums are firm and eliminate an inside dance floor.

### FINAL NUMBERS

We require confirmation of guest numbers 14 working days prior to the function. This forms the basis for which catering is to be charged. Changes to lower numbers after this time will not be reflected in billing.



# TERMS & CONDITIONS

## FLOOR PLANS

Once floor plans are approved, a minimum of 48 hours is required for any changes.

## SUPPLIERS

All suppliers attending the site must be approved by the venue. All suppliers must abide by all restrictions set forward by the venue.

## INSURANCE

Although all reasonable care will be taken, the Mercure Resort Hunter Valley Gardens cannot accept any responsibility for property lost or damaged prior to, during, or after the function. The client will be financially responsible for any theft or damages sustained to Mercure Resort Hunter Valley Gardens pertaining to their wedding.

## PRICES

We make every effort to maintain prices and package inclusions, however they may be subject to alteration prior to your function due to food and beverage prices increases. Any alteration to prices and package inclusions will be advised in a timely manner by the Wedding Coordinator. All quoted prices are inclusive of GST.

## CREDIT CARD CHARGES

A fee of 1.3% will apply to all credit card transactions at Mercure Resort Hunter Valley Gardens.

## GOVERNMENT CHARGES

Rates include GST and may alter at any time due to changes to, or imposition of, government charges, taxes and levies.

## UNFORSEEN CIRCUMSTANCES

In the event of inability to comply with any of the provisions of this contract, by virtue of any cessation or interruption of electricity or gas supplies, industrial disputes, plant or equipment failure, unavailable food items, other unforeseen contingency or accident, the venue reserves the right to cancel any booking and refund in full at any time. Although utmost care is taken to ensure the condition of the outdoor areas for all ceremonies and receptions, weather and events can affect the conditions of these areas and cannot be guaranteed.

## LIABILITY

The person and organisation stated in the wedding contract as the client shall be liable in full for all costs and charges incurred as a result of the agreed booking. The client will be liable for any damages incurred to any of the booked venues including the gardens.

## PRE-FUNCTION AREA

No client has the sole right to the total pre-function area. Clients are limited to the pre-function area immediately adjacent to their function room (unless prior arrangement has been made). At all times, flow space must be left clear for ease of movement of all clients.

## DURATION OF THE FUNCTION

Venue hire is a five (5) hour period and this is 6:00pm - 11:00pm. Weddings requesting additional room hire hours will be required to pay an extra \$300 per hour (this must be pre-arranged).

## OTHER FUNCTIONS

The venue reserves the right to book other functions in the same function room up to one (1) hour before the scheduled function commencement time and one (1) hour after the scheduled function finishing time. Additionally, the venue reserves the right to book another function in adjoining rooms at any time.

## DECORATIONS

We are happy to offer any advice regarding decorations and theming. We encourage the use of rose petals and candles on your tables but do not allow glitter, fairy dust, rice or confetti. Rose petals used for ceremonies and receptions are suggested to be pastel colours only. Red rose petals are not to be used on hard surfaces.

## ACCOMMODATION

Guests of your wedding will receive a 10% discount on bed and breakfast packages at Mercure Resort Hunter Valley Gardens and Harrigan's Hunter Valley, based on the best available rate when they quote the surnames of your wedding. To receive this discount guests must book directly. A minimum night stay may apply.

## RESPONSIBLE SERVICE OF ALCOHOL

In accordance with Liquor License Laws and the Responsible Service of Alcohol (RSA), the venue reserves the right to cease the supply of all alcoholic beverage to any guest who shows signs of intoxication. Persons under the age of 18 must be accompanied by a responsible adult by law. A responsible adult, in relation to a minor, means an adult who is a parent, step parent or legal guardian of the minor. Persons under the age of 18 years are not permitted to consume alcohol on Mercure Resort Hunter Valley Gardens premises. As a licensed venue no BYO alcohol can be brought into or consumed in the venue. The venue has the right to remove any patrons if they do not adhere to these laws.



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