

Wedding Packages



Wedding & Reception Packages

2024

Minimum of 40 Guests (Aged 12 & over)

Congratulations!

You will definitely say I do... to a wedding and reception here at the Lithgow Workies.

We really do have it all...

The stunning Tuscany Garden for your outdoor ceremony, catering for weddings
from 40 to 170 Guests.

4 Premium Function Rooms to host your reception

A wide menu selection with the flexibility to cater for all of your needs.

Award winning 4 Star Motel with 36 rooms to accommodate you and your guests.

Allow us to help create unforgettable memories while enjoying peace of mind as our
Events Team work towards making your special day run smoothly from beginning to
end.

We aim to inspire and we look forward to welcoming you and your guests in the near
future.

You will be provided with an Events Coordinator for consultation and planning to
ensure quality and assistance with your wedding from start to finish.

Tuscany Garden Ceremony

The use of the Tuscany Garden for your Wedding Ceremony is available if you choose. Ceremonies are held under the beautiful arbour or under cover near the Antique Water Wheel.

Ceremonies are to be held on a first in basis (limit 1 Ceremony per Saturday, other days available upon request).

**Seating for up to 50 guests.*

**Elegantly dressed table with chairs for the registry signing.*

**Ceremony rehearsal (Check with Events Coordinator for available times).*

**Microphone & Music Equipment for the ceremony.*

Wedding Reception

The best part about having your wedding at the Lithgow Workies is having an entourage of people at your beck and call. Our dedicated team will handle all your requirements to ensure your wedding day is a relaxed and enjoyable experience.

Function Rooms

We have 4 Function Rooms to choose from for your wedding reception.

Our gorgeous Tuscan Room holds up to 80 people.

Our elegant Millennium Room holds up to 170 people.

Our stunning Showroom holds up to 170 people.

ESK Restaurant holds up to 60 people.

Whenever possible, your wedding reception venue will be setup the day before your wedding and ready for you to add your personal touches after 3pm.

Reception Services

Inclusions

- *Room Hire of Millennium, Tuscan Room or Showroom.
 - *Bridal Room for your convenience.
 - *Background Music, to help create a pleasant atmosphere for you & your guests.
 - *Elegant Tableware including white linen, glassware, cutlery & crockery.
 - *Your choice of colour serviettes &/or white linen napkins are available.
 - *Silver plated cake knife.
 - *Complimentary Cutting of your Wedding Cake (Plattered and returned to cake table).
 - *Room preparation for your decoration the day before from 3pm – 6pm.
 - *Dance Floor. *Wireless Microphone.
 - *High Chairs (if needed).
 - *Plain white skirting of your bridal cake & gift table.
- (All Reception inclusions are subject to availability and will be discussed prior to booking).

Additional Services

We offer a few finishing touches that you may or may not want to use for your special day.

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| *Overlay to registry table for wedding ceremony | \$25.00 |
| *Chiffon overlay on bridal & cake tables | \$150.00 |
| *Lights on bridal & cake tables | \$50.00 |
| *Organza backdrop & lights | \$200.00 |
| *Chiffon overlay on gift table | \$25.00 |
| *Lights on gift table | \$20.00 |
| *IPOD Dock | \$100.00 |
| *Chair Covers & Sashes (Limited Colours) | \$10.00 ea |

Please discuss the above decorations with our Events Coordinator as they are subject to availability

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| *Inflate Helium Balloons (balloons must be provided to staff) | \$2.00 ea |
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*Various Table Centre Pieces Quoted

Please discuss these with our Events Coordinator who will arrange pricing based on your needs.

Accommodation

Award Winning 4 Star Accommodation right in the heart of Lithgow.

We welcome you and your guests to come and enjoy our beautifully appointed accommodation in our adjoining Motel.

Our Club Motel has been designed to ensure you and your guests can retreat to a relaxing environment only minutes away from your wedding. We offer a range of modern and affordable accommodation that can sleep up to 5 guests. You can rest assure that your stay in Lithgow will be memorable.

*Luxurious King Beds

*Air-Conditioning

*Free Wi-Fi

*Flat Screen TV

*On-site Parking

*Tea & Coffee facilities

*Charge back facilities from Club to Room

*Separate Bathroom

*Accessible Rooms available

Special Offers

*1 Nights Accommodation for the couple, champagne, breakfast & late check out.

*Private Area for Bridal Party's preparation. (Fruit Platters & Champagne available)

*Special Accommodation rates for group bookings for your guests.

Please discuss these with our Events Coordinator who will arrange pricing based on your needs.

Function Information

Deposit

A deposit of \$250.00 is required to secure your booking within two weeks of a tentative booking being made. This deposit will be deducted from the final account.

Cancellations

If a booking is cancelled, your \$250.00 deposit can be refunded in extenuating circumstances or if the reception is room is able to be resold.

Cancellations must be made directly through the Events Coordinator or Head Chef and not through any other staff member. Your deposit will be refunded via cheque and mailed to your contact details provided.

Final Numbers

An approximate number of guests attending your wedding is required 4 weeks prior to your wedding day. Numbers must be confirmed and are finalised 21 days prior to your wedding day.

Prices

All prices are valid 1st April 2024 – 31st March 2025. Every endeavour will be made to maintain prices printed, however, these are subject to alteration without notice.

All prices are inclusive of GST.

Floor Plans

Our Events Coordinator will assist you with a detailed floor plan, enabling you to organise seating arrangements with ease. This also assists us in setting up your function room to suit your needs.

Surcharges

A \$4.00 per person surcharge is applicable on total numbers charged on a Public Holiday or Sunday.

Catering Details

We offer a very comprehensive choice of menus. Vegetarian, Vegan & Allergy Free dishes or individual preferences can be catered for (if notified in advance). Our Events Coordinator and Head Chef are more than happy to discuss menu options with you.

All menus are set for minimum of 40 Adults. (Smaller numbers can be catered for but will need to be quoted as needed)

All menus need to be submitted 8 weeks prior to your wedding day.

Bar Facilities

All beverages can be charged on a consumption basis and you are more than welcome to establish a bar account with set limits and conditions if desirable. Our staff will adhere to your conditions and can advise you of the account balance throughout the evening.

Our Events Coordinator can assist with your beverage requirements from our very extensive beverage list and we can even offer beverage packages to keep things simple.

Account

Payment of your function can be made several ways. Pre-payment in instalments or lump sum can be made at your convenience through Reception (10am – 5pm) or Direct Deposit. Your account (both Catering & Bar) is to be finalised no later than 2 week prior to your wedding. Any overpayments will be refunded within 14 days of your function.

Responsibilities

The Lithgow Workies does not allow food (except Wedding Cake) or beverages to be brought onto the premises for consumption. Leftover food is not to be taken from the premises (except Wedding Cake).

The Lithgow Workies does not accept liability nor does our insurance cover loss or damage to personal items or property that is brought on to Club Premises.

In accordance with Lithgow Workies Responsible Service of Alcohol (RSA) Policy, we reserve the right to cease the supply of liquor to any guest that is in breach of this policy.

Club Entry

We would ask that you please remind your guests that entrance to the Lithgow Workies is subject to Club Rules whereby identification or a membership card must be produced upon entry.

Fire & Safety

Smoke machines, heaters, open flames, sparklers or pyrotechnic devices can not be operated on our premises. In the event an alarm is triggered by you or your guests, the fee may be passed on to the organiser of the wedding.

Damages

Clients are financially responsible for any damage sustained to the Lithgow Workies and its contents.

No items are to be adhered to any wall, door or club structure.

Confirmation of Booking

By paying your deposit, you are agreeing to the Terms & Conditions set out above in this package.

I have read and agree to the terms and conditions.

Signature: _____

Date: _____