



"A Day to Remember, for all the Right Reasons"

Thank you so much for the opportunity to provide you with my Marriage Ceremony Portfolio.

This is without a doubt, one of the happiest and most important times in your life and I hope that by choosing me to be the Celebrant for your special day, I am able to fulfill my promise to make your Wedding Day "A Day to Remember, for all the Right Reasons".

I consider myself a highly skilled, modern, fun-loving Celebrant and pride myself on the ability to create, with you, your unique marriage ceremony which will encapsulate the love and commitment you have for each other.

Our first meeting can be a "Getting to know you" meeting. This could be preferably at my home office, your home or any convenient meeting place where we can conduct our discussions in a personal and private manner.

Once you have decided to choose me to be your Celebrant, and I hope that you will, we can then complete the Notice of Intended Marriage form. At this point you will be required to pay a deposit to confirm the booking of your Wedding day for my exclusive services. You will also need to have available for me to witness:

Legal Birth Certificate and photo id: licence or passport.

If you have been previously married and divorced, or lost a spouse through death, then you must provide documents relating to that divorce or death.

Overseas or Australian passports may be sighted if there is absolutely no birth certificate able to be provided.

Robyn Joy Pike AFCC
Authorised Civil Celebrant A7525
19 Dethridge Street
Higgins ACT 2615
Phone (02) 62540607 Mobile 0412525508
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****Please note that the Notice of Intended Marriage needs to be signed and witnessed at least 1 month prior to the wedding date and is valid for 18 months.***

A Few Testimonials

Dear Robyn

We can't thank you enough for all that you did to make our wedding ceremony so special. You did a fantastic job delivering the ceremony, and so many guests commented afterwards on how much they liked the ceremony and complimenting you. We appreciate all the time and effort you put into ensuring our day was special- including meeting with us, reviewing our ceremony, providing advice and resources, and even a special presentation copy of the ceremony as a memento. You put so much care and attention to detail and we appreciate all of it. In particular we won't forget the gentle way you guided us through our vows, having the perfect sense of what was needed in the moment. It was an absolute privilege to have you as our celebrant for our wedding.

Our very best wishes, love Jenna and David

Hi Robyn,

Thank you so much for the beautiful job you did with our wedding. We had so much positive feedback from our guests, saying that you were one of the best celebrants they have had the pleasure of watching. We loved your calmness and obvious enthusiasm for your job. Thanks again Robyn - it really was perfect. Love Belinda and Julian xxxx

Dear Robyn

Just a little note to say thank you for being such a calm and pleasant celebrant for our wedding, just over a month ago now! Paul and I were very happy with the way the ceremony went, and indeed the whole day - it was exactly how we wanted it, and our families and friends were also happy. Regards Donna

Hi Robyn – just wanted to say how pleased we were with the wedding –everyone said what a great day it was, and it was. You were excellent – really appreciated you listening to what we wanted and for going with the flow on the day – would be happy to recommend you to anyone thanks heaps G & G

Hi Robyn

Hope all is well with you.

Thank you so much for marrying us, it was a fantastic day and everything went really well. Very pleased with how it went.

Lots of love and hope to see you again in the future. Agnes and William

Hi Robyn, how are you going?

Just like to say a very big thank you

You did such a fantastic job, just perfect actually and the day was just perfect, everything was perfect and ran smoothly and I didn't get the chance to thank you in person.

Hope you are well, we are all well Love Mr, Mrs and baby L

Legal words that MUST be said

The following are the exact legal words that must be said in every Marriage Ceremony. This strict interpretation of the Marriage Act is necessary for all Celebrants to say within the Ceremony.

MONITUM - Marriage Act 1961, Part IV, Division 2, Section 46 (1)

As an officially appointed Marriage Celebrant under the Marriage Act, I am duly authorised by law, to solemnize marriages according to law, and I am now required to speak to Bride and Groom about the commitment they are about to make.

Bride and Groom, before you are joined in marriage in my presence and in the presence of these witnesses, your friends and loved ones, I am to remind you of the solemn and binding nature of the relationship into which you are now about to enter.

Marriage, according to law in Australia, is the union of a man and a woman to the exclusion of all others, voluntarily entered into for life.

VOWS – Section 45 (2) of the Marriage Act.

The following words must be used in order to satisfy the legal requirements under the Marriage Act 1961 and must not be altered in any way.

I call upon the persons here present, to witness that I (groom/bride) take you (bride/groom) to be my lawful wedded wife/husband.... (preceeding or followed by vows chosen or written by the bride and groom or Celebrant)

Full names must also be used at some stage during the ceremony and the couple may decide where those full names appear.

For example, you may choose to have them said during the vows as written above. They may also be used during the Monitum by the Celebrant, eg: Bride (full name) and Groom (full name), before you are joined in marriage in my presence and in the presence of these witnesses etc. etc., or they may also be used at the beginning of the ceremony in the introduction.

Wedding Ceremony Structure

Wedding Processional

Entrance of Bridal Party accompanied by music chosen and provided by you

Giving Away/Parents' Blessing

Commonly referred to as “escorting the bride”

Introduction and Welcome

Welcoming family, friends (guests) Sharing the story of the bride and groom

Reading

A poem or reading read by the Celebrant, a family member or friend.

The Monitum from the Marriage Act

Stating the authority of, and by, the Celebrant

The Asking

Bride and Groom are asked “do you..... or will you.....”

The Vows

Bride and Groom commit themselves by reciting vows often written by themselves.

The Ring Ceremony

Exchange of rings

Reading

Another poem, verse or reading delivered by the Celebrant, family member or friend

Rituals (Optional)

Some couples choose a Sand Ceremony, Ring Warming Ceremony, Candle Lighting Ceremony or Wine Box Time Capsule Ceremony

Declaration of Marriage

The Kiss

Signing of Register – witnessed by 2 people over the age of 18 years

Formal Introduction and Recessional

Statement of Fees

The following fees are payable for the services listed below

Booking and lodgement of Notice of Intended Marriage With Celebrant **\$200.00**

Please note this fee is payable at the time of booking and is non refundable

For the Solemnisation of the Marriage and the completion of all legal and Ceremonial Marriage documents **\$400.00**

This balance of payment must be paid before the ceremony can take place and is generally paid prior to, or at the Rehearsal

Total payable: \$600.00

Any additional services provided by the Celebrant outside the above fees are as agreed between the Celebrant and the parties of the marriage. These may include travel greater than 60 km from the Celebrant's home, overnight stay and any, or other, special requirements as requested.

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Fees Include

1. The **Fee for my exclusive Service** includes:
 - All consultation times at my residence or a place to be agreed
 - Your Ceremony Package which includes format and relevant information
 - Personally written ceremony and vows of your choice
 - Completion of all legal paperwork
 - Legal letters for Immigration, Department of Foreign Affairs, Court House Applications
 - All time and travelling costs for rehearsal and on the day of ceremony within 60kms return trip
 - Telephone, e-mailing, mailing and faxing costs
 - Celebrant's public address system (if required), subject to favourable weather conditions
 - Where the Celebrant's PA system is used, the Celebrant undertakes to ensure that the PA system is fully charged, functional and tested prior to rehearsal and ceremony, however the Parties acknowledge that inanimate equipment may malfunction from time to time and should this occur during the ceremony, the Celebrant will not be held responsible
2. A **non-refundable booking fee of \$200** is required to secure your booking and **includes**:
 - Lodgement of your Notice of Intended Marriage with your Celebrant
 - Initial consultation to discuss your ceremony requirements
 - Ceremony Package & access to sample ceremony texts, readings and research facilities
 - Work performed to the date of signing this Agreement
3. The **Fee for Services** does **not include**:
 - Application fee for the Registered Copy of the Marriage Certificate
 - Travel costs when ceremony is in excess of 60kms return trip – charged at \$1 per km
 - Accommodation costs (to be invoiced after the date if incurred on the date of the ceremony)
 - Costume hire for theme wedding
4. The **balance** of your account is due and must be paid no later than one (1) week prior to the ceremony or at the rehearsal.
5. In the event of cancellation of the ceremony less than thirty (30) days prior to the agreed date, there will be **no refund of monies**. The Celebrant reserves the right to invoice and be paid the outstanding balance owing, such sum representing a fair and reasonable value of work and services provided to that date
6. **The Marriage Act Sec 23D (iii)** prohibits the Celebrant from officiating a marriage ceremony if the Celebrant considers either party or the witnesses, under the influence of alcohol and/or drugs
7. In the event of an unforeseen circumstance that precludes the Celebrant from carrying out the ceremony as planned, a suitable authorized Celebrant will be located and you will be advised accordingly
8. Any venue or time changes **must be discussed with the Celebrant**, as this may impact the Celebrant's planned schedule on the day. All changes in venue or time **MUST** be confirmed in writing (e-mail is acceptable)

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