Judy Duff Registered Civil Celebrant

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Wedding

Congratulations to you both you have set a date for you're wedding.

This really is an exciting time, you are about to embark on a whole new chapter in your lives, for some this is bringing a dream into reality for others it is a natural progression and often one you had not thought about until you meet that one person that turned your head around and stole your heart.

This moment, the moment of your ceremony, will be one of the most emotional parts of your journey, for me to listen to your story and how you both got to this moment is a privilege and extremely important.

This information we share about your journey may well be what I base the wording of your ceremony around.

For you as a couple it is about sharing with family & friends the total joy and love you have for each other.

You have found that right person that person you feel totally at ease with, is so important, you find yourselves sharing the honesty about who you are & where you see

yourselves going in the future, you are about to offer your hand & you share your heart. Your celebrant, is as important as the wedding dress wedding rings, your venue & your photographer.

You share many ideas with us and it is our delight to transform these ideas into a wedding ceremony.

Prior to all ceremonies there are Legalities

You are required to complete a Notice of Intent, this in turn is held with me until after you're wedding ceremony, it then becomes part of the documentation that is required to register you're wedding with the BDM in which your ceremony was conducted.

Documentation required to be sighted to complete your Notice of Intent

If born within Australia, a full birth certificate is required.

If born outside Australia, an extract is expectable as is your current passport.

If divorced, your Divorce Certificate is required, as is your previous

Marriage Certificate if available (as proof of Marriage). Should you no longer have your

Divorce Certificate you may reapply for a new one at the Family Law Courts in the State

in which the marriage was registered.

If spouse is deceased a Death Certificate is required.

Current Drivers Licence. (Photo ID)

Proof of age Certificate (If appropriate)
Should any documentation be in a foreign language, they must be translated into English, by an authorised translator (www.naati,com.au)

Further information you will be required to know

Your mothers Maiden name
Where you were born State / Country.
Birth dates of all Children from previous relationships.

A few things that you may wish to also consider:

Date / Time of your ceremony.

Venue: Do they have an indoor option should the weather turn or if it is extremely hot is there going to shade for both older guests and the Bridal party. If not do you have another indoor option in mind.

Your music

Is the bride going to walk in by herself or with her father / brother / parents , etc. Would you like to involve other family members to be included in your ceremony, or even good friend?

Are there going to be children involved in the ceremony.

Your Ceremony.

There are 3 legal parts to a Wedding Ceremony that MUST be said. A celebrant is required to state their name & that they are legally able to marry couples. Both the Bride & Groom MUST state their full legal names include your middle name. Your ceremony is written from ideas and information that is compiled as we chat, I also send you a questionnaire with questions about how you meet, what you love about this person, why they make you smile.

With this information collected we start writing a story about you and your journey. Encouraging couples to have as much input in the wording and general layout of their ceremony, is something fun & so important, this story is yours, it may be similar to others but it can never be exactly the same.

You may wish to involve family members or close friends, this brings so much to a ceremony, if it is important to you then we will find a way in which to incorporate it within your ceremony.

_I will support you both with all your paperwork prior to and after your ceremony.

Although I have sample ceremonies, more often than not I write each ceremony solely for the couple I am working with.

I offer ideas for the wording within a ceremony, with readings, rituals and the general flow during the ceremony.

No matter how big or small your ceremony is, your paperwork remains the same. I offer a rehearsal, this could be at your venue or a park (this meeting often helps with nerves) this is also where we often run through the music getting the timing just right for the bride to walk in plus we quickly go through the ceremony. Often this is the time the Statuary Declaration is signed and all paperwork is checked.

I offer an informal & relaxed ½ hour no obligation 1st meeting, this can be at my home, your place or somewhere in between, this enables us to meet & see if I am the person you would like to officiate at your ceremony, you may ask many questions as you wish and to also go through all the paperwork related to a marriage.

I would love to meet up with you so please feel free to contact me to talk about your ideas & thoughts.

All correspondence is confidential.

My role as a celebrant is to make the transition from single to married life as easy as possible for couples and it is a role I very much enjoy.

Fee for Professional Services.

\$600.00

This fee includes.

All correspondence, phone calls, emailing and meetings.

Lodgement of your Notice of Intent and support with other legal paperwork (If required).

On confirmation of booking, you will receive reference material, including sample readings/poems and ceremonies.

Full guidance & support in not only the wording of your ceremony but also rituals & other small ceremonies within a wedding ceremony i.e. Sand

Ceremony, Unity Candles, etc.

Rehearsal of ceremony prior to wedding (if required).

Use of PA system with both iPod & CD player.

Copy of ceremony and presentation certificate.

All documents must be original,

Terms & conditions.

Failure to pay in full 14 days prior to wedding date will result in the celebrant withdrawing her services.

All documents must be sighted prior to wedding.

If possible cancellation of ceremony must be in writing 14 days prior to

Ceremony date refunding at celebrants discretion.

The celebrant reserves the right to reschedule the ceremony, should there be a waiting period of more than 30 minutes.

The celebrant accepts no responsibility or liability for damages to property or personal injury caused by the behaviour of children or adult guests at the ceremony.

Booking fee \$200-00 (this fee is nonrefundable).

This fee along with the completion of your Notice of Intent will confirm your booking. I choose to only have 1 ceremony per day)

Balance of payment: to be paid not less than 14 days prior to Wedding. Distances of over 70 kms each way *may* incur an additional fee discussed and agreed upon at time of booking.

Methods of payment: both booking fee and balance may be paid by Internet Bank Transfer or cash. will not be accept

Member of Professional Celebrants Ass Inc.

Going that extra mile for couples.

